KINGSWORTH
INTERNATIONAL SCHOOL

Fee Policy

School year 2016/2017

Application fee	No application fee	
Registration fee	500 € (non-refundable one-off fee for new pupils only)	
Annual tuition fees	Primary school:	12,500 €
	Years 7 – 9:	17,595 €
	Years 10 – 11:	19,228 €
	Years 12 – 13:	20,263 €

- Tuition fees include book rental, laboratory and art materials. For students of Years 10-13, the membership fee of the American Library of Paris is included in the tuition.
- Tuition fees do not include external examination fees (IGCSE exams for Year 11, AS exams for Year 12, and A2 exams for Year 13).
- Tuition fees do not include school trips. There is a compulsory school trip which is part of the school curriculum and attendance is therefore mandatory. Other trips, namely ski trip, the Model United Nations (MUN) trip, and other excursions are optional.

Payment of fees

Three payment options are available to secure school placing after receiving the Offer Letter from the school (for new pupils) or after sending the re-enrolment form to the school (for current pupils):

1. Pay the full amount due in one single payment
2. Pay the deposit of 2,000 € and two equal instalments due on the first week of the Autumn term (September) and then the first week of the Yule term (January).
3. Pay the deposit of 2,000 € and the rest through a monthly payment plan arranged with the Finance Office. The direct debit authorisation form "*mandat de prélèvement SEPA*" must be signed.

Payment methods

1. By cheque made payable to "Kingsworth International School"
2. By bank transfer
   - Bank: BNP Paribas (Branch : Paris La Muette)
   - International Bank Account N° (IBAN): FR76 3000 4003 6400 0101 8442 214
   - Bank Identifier Code (BIC): BNPAFRPPPAK

   All bank charges for transfers and foreign payments are the responsibility of the payer. Please indicate the pupil's name on the bank transfer in order to avoid a possible administrative delay of payment record.

Conditions

1. The signature of the pupil's parent(s) or guardian(s) on the application form, the re-enrolment form, or the registration form implies the acceptance of the school's Fee Policy.
2. Sibling reduction: A 10% remission on tuition fees is offered to the siblings of the pupil.
3. Late arrival: For pupils who join the school during the course of the school year, tuition fees will be prorated using the academic term basis (five terms per school year).
4. Early departure: A full term's notice of the intention to withdraw a pupil from the school must be given in writing by registered letter with acknowledgement of receipt "*letter recommandée avec accusé de reception*" at least one month before the beginning of the term. The reimbursement will be prorated using the academic term basis (five terms per school year) but it cannot be greater than 50% of the annual tuition fees. No reimbursement of other fees will be allowed.
5. Late or non-payment: The school reserves the right to suspend pupils from school for any late or unpaid invoices. No diplomas, transcripts, reports, or references will be issued for pupils whose financial obligations to the school have not been fulfilled. Interest charges will be applied on the amount outstanding at the annual rate of 12%.